

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, June 25, 2020

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Remote	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Police Captain Dave Croft; Community Development Director Tom Humphrey, Finance Director Steve Weber, Parks and Public Works Director Matt Samitore, IT Director Jason Richmond, and Public Works Office Assistant Cyndi Weeks were also present.

IV. PUBLIC COMMENTS -None

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. Approval of June 11, 2020 City Council Minutes

VI. ITEMS REMOVED FROM CONSENT AGENDA

VII. PUBLIC HEARING

A. Resolution No. _____, A Resolution of the City of Central Point Approving a 2019-21 Supplemental Budget

A few projects that were finished but not invoiced in time are included in the need for a supplemental budget. Those include the Twin Creeks rail crossing, freeway off-ramp work, and a couple of street projects. There were also a few revenue items reflected in the budget such as \$14,000 in COVID-19 grants, \$80,300 in credits for the Chicory Village reverse development refund, \$48,000 from the police asset

forfeiture program.

Mike Parsons made a motion to approve the Resolution Approving the 2019-21 Supplemental Budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VIII. ORDINANCES, AND RESOLUTIONS

- A. **Ordinance No. _____, An Ordinance Amending the Central Point Comprehensive Plan and Zoning Maps on Multiple Properties Totaling 12.12 Acres South of Bush Street between South 4th and South 1st Streets from C-2(M) Commercial -Medical to R-1-6 (Residential Single Family) and Civic. (37S 2W 11BC, Tax Lots 800 Through 5000 and 37S 2W 11BL, Tax Lots 100-700)**

Community Development Director Tom Humphrey presented a second reading of this ordinance to change the zoning of the old Asante building from medical to residential for School District #6.

Melody Thueson made a motion to approve an Ordinance Amending the Central Point Comprehensive Plan and Zoning Maps on Multiple Properties Totaling 12.12 Acres South of Bush Street between South 4th and South 1st Streets from C-2(M) Commercial -Medical to R-1-6 (Residential Single Family) and Civic. (37S2W 11BC, Tax Lots 800 Through 5000 and 37S 2W 11BL, Tax Lots 100-7000).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

- B. **Resolution No. _____, A Resolution Approving that Intergovernmental Agreement for Central Point Branch Library between the City and Jackson County and Authorizing City Manager to Execute Same**

City Attorney Sydnee Dreyer reported that Jackson County decided not to be in control of the library property and agreed to Quit Claim interest to the City. In turn, this will allow the City to enter into an agreement with the Library District directly.

Kelley Johnson made a motion to approve the Resolution Approving that Intergovernmental Agreement for Central Point Branch Library between the City and Jackson County and Authorizing City Manager to Execute Same.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kelley Johnson, Ward II
SECONDER: Michael Parsons, At Large
AYES: Williams, Olsen, Johnson, Thueson, Browning, Hernandez,
Parsons

C. **Resolution No. _____, A Resolution Approving that Intergovernmental Agreement Between the City of Central Point and the Jackson County Library District and Authorizing City Manager to Execute Same**

City Attorney Sydnee Dreyer discussed the need to enter into a lease between the City and Jackson County Library District that would direct the Library District to operate, maintain and insure the property. The lease would be an initial 30-year term with three options to renew for 5 years each.

Kelley Johnson made a motion to approve the Resolution Approving that Intergovernmental Agreement Between the City of Central Point and the Jackson County Library District and Authorizing City Manager to Execute Same.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kelley Johnson, Ward II
SECONDER: Melody Thueson, Ward III
AYES: Williams, Olsen, Johnson, Thueson, Browning, Hernandez,
Parsons

D. **Resolution No. _____, Accepting the Lowest Responsible Bid from Knife River Materials Inc, for the Mingus Creek at Freeman Road Culvert Replacement and Authorizing the City Manager to Execute a Contract**

Parks and Public Works Director Matt Samitore reported that the Mingus Creek culvert on Freeman Rd is failing and needs replacement. Two bids were received for the project, and Knife River was the low bid in the amount of \$149,999. With the short time frame for working in rivers and creeks, this project is to start after July 4th and be completed in two weeks.

Rob Hernandez made a motion to Accept the Lowest Responsible Bid from Knife River Materials Inc, for the Mingus Creek at Freeman Road Culvert Replacement and Authorizing the City Manager to Execute a Contract.

RESULT: APPROVED [UNANIMOUS]
MOVER: Rob Hernandez, At Large
SECONDER: Tanea Browning, Ward IV
AYES: Williams, Olsen, Johnson, Thueson, Browning, Hernandez,
Parsons

E. **Resolution No. _____, A Resolution accepting the Qualified Based Selection Process for the Parks and Public Works Operations Center Project and authorizing the City Manager to execute a contract with S&B James Construction, Inc.**

Parks and Public Works Director Matt Samitore reported that the City conducted a formal Qualified Based Selection process for the Parks and Public Works Operations

Center. After receiving five bid submittals, two were rated highest based on qualifications. Interviews with both firms were held and it was decided that S&B James was the best fit for the project due to their experience with pre-fab buildings. If approved, the next phases will be fast-tracked over the next few months. This would be an 18 month project.

Council member Rob Hernandez declared a conflict of interest and did not participate in the deliberations.

Kelley Johnson made a motion to approve A Resolution Accepting the Qualified Based Selection Process for the Parks and Public Works Operations Center Project and Authorizing the City Manager to Execute a Contract with S&B James Construction, Inc.

RESULT:	APPROVED AS AMENDED [6 TO 0]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Parsons
RECUSED:	Rob Hernandez

F. Resolution No. _____, Authorizing the City Manager to Execute Payment for Fiscal Year 2020-2021 City of Central Point Insurance Premiums

City Manager Chris Clayton reported that the 2020-2021 insurance premiums are 18% higher than the previous year and exceeds the City Manager's purchasing authority. The increase seems to be on par for other cities increases in the area.

Melody Thueson made a motion to approve a Resolution Authorizing the City Manager to Execute Payment for Fiscal Year 2020-2021 City of Central Point Insurance Premiums.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

G. Resolution No. _____, Approving the Regional Plan Progress Report, a Self-Evaluation Monitoring Report Addressing Compliance with Regional Plan Performance Indicators for the City of Central Point, Oregon

Community Development Director Tom Humphrey reported that as part of the Regional Plan Element, the City is required to adhere to various performance indicators and is subject to monitoring. Every five years, the City is required to participate in a regular review process in the form of a self-evaluation report. If the report is approved, it will become a main part of the UGB application being sent in next week.

Mike Parsons made a motion to Approve the Regional Plan Progress Report, a Self-Evaluation Monitoring Report Addressing Compliance with regional Plan Performance Indicators for the City of Central Point, Oregon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

IX. BUSINESS

A. 2040 City of Central Point Strategic Plan

City Manager Chris Clayton reported that the Planning Commission will review the plan in July and make a formal adoption recommendation to the Council in order to allow public comment. Some points to note are to maintain safe communities, continue to police the "Central Point Way" of being a friendly town, and to develop and foster a community policing program by building relationships with the community.

RESULT:	FOR DISCUSSION ONLY
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X. MAYOR'S REPORT

Mayor Williams reported that he attended:

- League of Oregon Cities weekly call
- Scenic Fire Station grand opening
- Study Session at the fire station
- Ribbon cutting at Flanagan Park

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- Human Resources completed a salary survey on department directors and will be incorporating Council in compensation agreements
- Flanagan Park ribbon cutting was well attended and kids were already enjoying the play structure
- Telework policies have been finished and it is up to department directors to determine who and when can work from home
- The livestock auction is coming up and Mayor Williams is preparing to buy on behalf of the City
- COVID Update: Oregon is staying stable and we are getting public meetings figured out either virtually or in person
- ROW from Walmart has been acquired for the Hamrick/Biddle intersection

XII. COUNCIL REPORTS

Council Member Kelley Johnson reported that she attended:

- Weekly League of Oregon Cities calls
- Study Session at the fire station

Council Member Melody Thueson reported that she attended the Fire Station ribbon study session tour.

Council Member Rob Hernandez reported that he attended Study Session with the Fire Station tour.

Council Member Tanea Browning reported that she attended:

- Study Session
- Fire District board meeting
- Timber board meeting

Council Member Mike Parsons reported that he attended:

- RVSS board meeting
- Parks Foundation meeting
- Flanagan Park ribbon cutting

Council Member Neil Olsen had no report.

XIII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- Benches will be installed next week at Flanagan Park.
- The water park is open, but the barrel is having issues and is being repaired.
- The new SCADA system was done as of last week, and that cuts the overtime budget down dramatically.
- Drive-in movies were a success with one last weekend to go. There are plans to have two movies in the park in August.

Community Development Director Tom Humphrey reported that:

- Planning Commission will meet in July and August
- Construction is happening on 10th and Freeman for medical offices
- There is some activity in front of the vet clinic on E Pine
- Table Rock and Biddle area is seeing activity with tire centers and the like

Police Chief Kris Allison reported that:

- She is very upset about the George Floyd murder and claims that it was not a police move. The community has been positive to our officers and have sent cards and food to the department in support. A handout was made of questions and answers about use of body cameras, use of force and chokeholds, and other questions that have come about after this tragedy.
- The department will be involved in the 4th of July cruise, and the route has changed again to encompass all neighborhoods.

Finance Director Steve Weber reported that information is being gathered to apply for a grant and a one-on-one match for small business assistance.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Neil Olsen moved to adjourn, all said "aye" and the Council Meeting was adjourned at 9:02 p.m.

The foregoing minutes of the June 25, 2020, Council meeting were approved by the City Council at its meeting of July 9, 2020.

Dated:

7/9/2020


Mayor Hank Williams

ATTEST:


City Recorder